

<b>RECOMMENDATIONS ADOPTED</b>
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1. Request that the California Department of Corrections and Rehabilitation (CDCR) clarify to whom its new parole file retention policy applies. Specifically, does it apply to records of existing offenders, or only to those sentenced to parole after March 11, 2010?
2. Request that CDCR provide the Committee with any documentation related to the development of DOM 81090.8 as it existed from September 22, 2008 to March 11, 2010. We are particularly interested in how CDCR determined that one year after discharge was the appropriate retention period for parolee field files.
3. Request that CDCR provide the Committee with the implementation timeline for the Sex Offender Management System (SOMS) and the date by which SOMS will include all parole records CDCR is required to retain. Also request that CDCR prioritize the inclusion of the Closing Summary from the Field File, into the SOMS system.
4. Request that CDCR establish a recurring review of its department-wide record retention policies.